SULLIVAN ELEMENTARY SCHOOL

Passionate staff providing a positive, engaging environment with high expectations.

2018-2019

Staff core beliefs:

- Creating the opportunities to be successful and holding them accountable.
- We will publicly recognize students who demonstrate behavior aligned with our core beliefs. Explicitly teach students how to be conscientious.
- Staff will regularly communicate with each other and hold each other accountable.
- Listen with an open mind.
- Every person needs to be led by trust and professionalism.
- Teachers will plan engaging lessons, set and communicate high expectations, and provide an environment conducive to learning.

Absence and Tardiness

Children cannot learn if they are not in school. Research shows there is a direct connection between attendance and academic progress. The more a student attends school the greater his/her education. Valuing your son or daughter's attendance values his or her education. If your son or daughter is absent, it is important to communicate with the teacher to find out what instruction was missed. Research shows that students who miss 10% of the school year or more fall behind their peers academically and struggle learning to read. Students who miss more than 10% of the school year are considered chronically absent and additional documentation may be required by the Principal for further absences to be excused. Phone the school office, (620)356-1742, before 9:00 AM when an absence from school is necessary. Parents will be contacted if a student is absent and the school has not been notified. Whenever possible, arrangements should be made with the teacher prior to an absence regarding makeup work. If a student misses two or more hours of the school day, this shall be considered a significant part of the day. Classes begin promptly at 8:15 AM; any student arriving after that time must stop at the office and get a tardy slip. Excessive tardies will be referred to the building principal.

Repeated absences without a valid excuse will be reported to legal authorities as truancy as required by law. Any student who is inexcusably absent from school for all or a significant part of three consecutive school days, five days in a semester, or seven days in a school year is considered truant, and a report will be made to the appropriate officials concerning this status. For the purposes of this policy, excused absences include:

1. The student's personal illness and professional appointments;
2. Serious illness or death of a member of the family;
3. Death of friends;
4. Emergencies calling for the student's services or presence at home;
5. Doctor and dental appointments;
6. Obligatory religious observances;
7. Court proceedings;
8. Participation in a district-approved or school sponsored activity;
9. Absences prearranged by parents and approved by the principal; and
10. Students of active duty personnel shall have additional excused absences at the discretion of the principal for visitations relative to leave or deployment.

Personal Data

It is very important, for emergency and administrative purposes, that every student maintains an up-to-date address record in the school office. Please notify the school immediately at 620-356-1742 if you have a change of address, telephone number, or emergency contacts during the school year. Other than the legal guardians, the only persons listed as emergency contacts can pick up a student early from school.

Bicycles

Bicycles are to be parked in the bike racks on the northeast side of the building when you arrive and left there until you leave. Do not bother other students' bikes. Bikes will not be ridden on sidewalks or the playground where there is a danger of running into other students. Walk your bike off the playground and across the marked crosswalks. Enter the street cautiously, making sure you follow proper traffic rules. Careless riders will be asked to leave their bicycles at home. Bicycle rules apply to skateboards.

Bullying

Sullivan Elementary believes in providing physically safe and emotionally secure environments for all students and staff. Please refer to the USD 214 BOE Handbook.

Bus

1. When released to go to the bus get where you need to be. If you are riding a bus the buses do not wait a long time so get there quick.
2. Bus will NOT come back and get students, if you miss the bus you will need to go to the office and call for a ride home.
3. If you are riding a bus get in your bus line and stay there til your bus comes. Do not play on the playground or sit on the benches by the building. When your bus comes let the kids get off before you go out to get one the bus.
4. If you are waiting for a brother or sister riding a shuttle bus please stand by the benches next to the building. If you are just waiting for a ride please stand over by the fence where the cars will pick you up.
5. If you are crossing the road you need to go over to the corner where the crosswalk person is at. The crosswalk person will go into the street stop the cars and then you can cross.

Students must follow the bus rules and the instructions of bus drivers at all times. Serious or continued misbehavior on school buses can result in a student's removal from the bus. When school is dismissed, bus students are to go directly to the bus loading area on the south side of the building. Good conduct is expected while waiting in line for buses. Buses that depart will not be called back. Stay behind the safety line until the bus stops and door is open.

Cafeteria

1. Once you are at your table remain seated until you are given permission to get up by an adult. Exceptions: throwing up, bleeding etc.
2. Once you have gone past the salad bar you can not go back. So make sure you check out the salad bar before walking past it.
3. Once you have come into the cafeteria you can not go back out to the serving line to get ketchup, mustard, etc. Make sure you check for those things while you are at the serving counter.
4. Do not leave the cafeteria without permission from the adult ON DUTY!
5. If you have a family member come and eat with you: no more than 2 friends can join you.
6. Pick up after yourselves! Make sure your tables are wiped off and floors are clean before leaving.
7. Breakfast- if you are going to eat you go through the line as soon as you get here. You do not sit down and wait for friends.
8. Students will listen carefully to the cooks' instructions.
9. Students will visit quietly at the lunch tables.
10. Students will use good table manners.
11. Students will empty trays once all students have been served.
12. Students will clean up their eating area before emptying trays.
13. Students will stack trays neatly.
14. Extra milk is available for an additional fee.
15. Students with sack lunches can purchase milk.
16. Students who are being picked up for lunch will sign out in the office and must sign in upon return. Students will be marked absent if they are not signed back in.

Cleanliness

Students are expected to take pride in helping to keep all areas clean and in order. Waste paper and other trash will be put in proper containers in classrooms, restrooms, or any other area. Floors should be kept clean and free of trash, books or other personal items. Show citizenship and pride in your school by keeping the desks, walls and other areas of school free of marks or other damages. Walk only on the sidewalks and pavement during muddy weather. Shoes are to be reasonably clean before entering the building. Students are not allowed to bring permanent markers to school. These will be confiscated by the teacher.

Discipline

Discipline is essential to a healthy academic environment. Sullivan School promotes self-discipline by encouraging students to learn to accept responsibility for their behavior. Students are also expected to show respect by their work and actions to teachers, parents, other adults and fellow students.

Loud noises, running, or other disturbances in the halls or restrooms will not be allowed. Bad language or dishonesty will not be tolerated at any time. Severe cases as determined by teachers will be referred to the principal and entered into SWIS, our discipline program. Corrective action will be taken when violations occur to insure a positive learning atmosphere for all students.

Knives, guns, or any other weapons are not to be brought to school. Sexual, racial, or disability harassment/discrimination and bullying will not be allowed at school, on or while utilizing school property, and at school sponsored events. See the Behavior Protocol at the end.

Dress Code

Sullivan students should always dress in clothing that is appropriate for the weather and an elementary school environment. Extreme student attire and grooming will not be allowed when it interferes with the educational process of the student or others. The final decision will rest with the Principal of the school. Bulky, winter coats, hoodies, and clothing with hoods can be worn to school but not worn into the classrooms. These items should be placed in the student's locker at the beginning of the day and can be worn for recess, if necessary.

In addition, the following clothing is NOT ALLOWED: baggy or saggy pants, long oversized shirts, tank tops, tube tops and string-like straps, midriff exposure, cutoffs, short shorts, boxer shorts, and extremely short skirts or skorts. No student should wear any clothing, jewelry, insignia, or other item which identifies membership or support of a gang, which displays immoral messages, or advertises drugs, alcohol, or tobacco.

If a student is in violation of this dress code, the student will be asked to change into a shirt provided by the office or to call for new clothes from home.

Students' shoes should be appropriate for elementary school activities. Tennis shoes and other tie shoes are the best for PE, recess, etc. For the parent's convenience, a pair of tennis shoes can be sent to school with school supplies. Students should always have tennis shoes for PE. This will help the child's safety as well as the longevity of the gym floor.

Drugs, Alcohol, and Tobacco Use

Any student who intentionally sells, distributes, possesses, uses or is under the influence of illicit drugs, narcotics, alcohol, tobacco, or any cigarette facsimile at school, on or in school property (including in school buses or vehicles), or at school sponsored activities, programs, or events forbidden in or on school property (including buses) shall be subject to extreme discipline up to and including suspension and/or expulsion from school. Such prohibited conduct on or in school property or at school sponsored activities, programs, or events will be reported to law enforcement as required by law for possible legal action.

ESI-Emergency Safety Interventions

Please refer to the USD 214 BOE Policy Handbook.

Hallway

1. Walk with a purpose. You should be in a straight line headed to your destination (classroom, cafeteria, gym, playground, etc.)
2. You should be at a 0 Voice level.
3. You should be on the right side of the hallway.
4. You should keep your hands and supplies to yourselves and keep yourselves under control.

Health

Minor injuries will be treated at school. Students who become ill at school will be allowed to go home only if there is a responsible person there. We ask that all parents leave two working emergency numbers of someone who will take responsibility for your sick child if you are not available.

USD #214 Board Policy states the school will send a child home if they are running a temperature of 100.4º or above, diarrhea and/or have been vomiting . The Student is not to return to school until he/she is temperature, diarrhea, and vomit free for 24 hours without medication.

School policy states that school personnel may not administer any prescription medication without the written authorization of the physician AND the parent. Over-the-counter medication may be given with parents written consent only. Please do not bring in any medication until these authorizations have been completed. Medications brought to school must be in the original container and properly labeled with medication name and student's name. All medication must be stored in the school nurse office with the exception of inhalers and/or epinephrine pens. Inhalers may be carried by the student with the physician's signed consent. In certain circumstances and with school nurse and Principal approval, Epinephrine pens may also be carried by the student. Medications can only be administered by the school nurse or designated personnel.

Students who feel ill or have some other reason to see the school nurse may do so with teacher permission. Arrangements for calling the school nurse should be made with the secretary in the office.

Head lice is very often a problem with school children. A student with head lice may remain in school for the day, but will be excluded the next day until treatment has been initiated. After treatment and all live lice are removed the child will be permitted to return to school. Both over the counter and prescription medications are available for head lice treatment.

Homework

The Principal expects that each student will have the following amount of homework almost every night. This is a combined total, not per subject. 3rd grade- 15-30 minutes, 4th grade-20-40 minutes, and 5th grade-25-50 minutes. Homework help is available in the After School Program and oftentimes certified teachers work with the After School Program.

In School Suspension

Students whose behavior at school warrants temporary dismissal from their regular classes may be assigned to the ISS room for part of the day or a period of usually 1 – 3 days. Students are expected to comply with all rules established for ISS, and to perform in a manner that displays they will be ready to return to the classroom. Students are required to come prepared with all supplies and materials needed to complete assignments (including any late assignments). Work completed while the student is in ISS will be counted toward their academic progress. In fact, in extreme cases where a student is very far behind in their work and the forms of encouragement have failed, they may be assigned to Alternative Setting until the work is made up to the satisfaction of their teachers. The building principal will make the assignment of students to either ISS or an Alternative Setting.

Leaving School Grounds

No student will be permitted to leave the school area during the day unless the parent sends a note explaining an important reason for leaving, in which case the parent would come in and sign them out. In certain situations the Principal can approve the student leaving with verbal approval from the parent/guardian.

Library

There will be a $16.00 replacement fee for any lost or damaged hardback library book and paperback books are $8.00. Students are encouraged to take care of the books they have checked out at all times.

Lost and Found

The school office maintains a Lost and Found box in the cafeteria. Parents are encouraged to check the lost and found box for missing belongings. Periodically, those items not claimed will be given to charity. It would be helpful if student's personal items such as jackets, gym shoes, notebooks, etc. were marked with permanent marker.

Lunch

3rd grade Lunch 11:30 AM-12:00 PM
4th grade Lunch 12:00 PM-12:30 PM
5th grade Lunch 12:45 PM-1:15 PM

Visitors who eat at school need to pay in the office before eating. Free and reduced lunches are available for students who qualify. Sorry, we cannot charge any of these meals. Please let the office know by 9:30 AM if you plan to eat.

Miscellaneous

Birthday and other party announcements are not to be made on the school phone or handed out at school unless the entire class is being invited. These can be upsetting to the child who is left out and cause them to have a bad day at school.

Office

1. Respectful/Patient - wait your turn to use phone, ask questions, etc
2. Passes - please bring an office pass with you to office so that we know you have permission to be down here
3. Phones - Ask to use them before just picking up
4. Cell Phones - please turn cell phones into the office first thing in the morning

Parent Volunteers

Parent help will be asked for in several ways during the school year. We need room parents to help with parties, parents to help supervise during field trips, and helpers in the classroom with various projects and subjects. We ask that when volunteering for a teacher, you remain with that teacher or in that classroom to volunteer. All parents will need to sign in at the office and get a pass. Volunteers wandering into other classrooms can alarm unsuspecting teachers. We sincerely thank you for the many hours of your time and talents.

Pets

Pets can be brought to school with teacher pre-approval.

Physical Education

Dress (especially shoes) should be appropriate for activities on PE days. Flip-Flops and other non-secured shoes are not safe and not appropriate for PE. Students may be excused from PE activities only with a written permit from a parent or doctor. Participation, cooperation, sportsmanship, and the demonstration of effort toward skills being taught will be noted by the instructor.

Pick Up and Drop Off Areas

All students should be dropped off out front on North Sullivan Street. Please pick up and drop off your students on the school side of street only. Double parking in the circle drive is dangerous and backs the traffic up considerably. Third Grade should be picked up out front on North Sullivan Street. Fourth Grade should be picked up on Durham Street. Fifth Grade should be picked up on San Jacinto Street. If you have more than one student please pick them up on the oldest child's side. Please do no pull into the parking lot.

Playground

1. Use the second glass door when coming out to recess. Make sure to come out all the way. Please do not hang around the door this will help everyone get outside.
2. Tether balls- make sure to stand back aways when playing with them so you do not get hit by the ball.
3. Swings- NO jumping out of them. When swinging swing back and forth not side to side
4. Slides- climb up the ladder and go down on your bottom feet first. NO running up the slide, if it has rained or snowed be careful about going down the slides.
5. Monkey bars- NO climbing or sitting on top of them.
6. Big Toy- no playing tag
7. Trees/Bushes- No climbing in or on them. You do not use the sticks as swords.
8. If a ball goes out into the street let a teacher know and we will make sure that it is safe for you to go get it.
9. When the whistle blows it is time to line up. Hold all balls and get in line.

Positive Behavioral Intervention and Supports

Sullivan Elementary promotes a school-wide Positive Behavioral Intervention and Supports System. PBIS promotes a common purpose and approach to discipline. It also sets a clear set of positive expectations and behaviors and procedures for teaching those behaviors while providing a continuum of procedures for both encouraging expected behavior and discouraging inappropriate behavior.

Sullivan Elementary's Guidelines for Success are:

ROAR

- Responsible
- Own it
- Act Safely
- Respectful

Sullivan Elementary's CHAMPS stand for:

Conversation
Help
Activity
Movement
Participation
Success for all

Sullivan Elementary's voice levels are:
0-No talking
1-Quiet whisper
2-Quietly visiting with neighbors
3-Presentation voice

4-Outdoor voice

Programs

Students will attend a variety of programs in the gym and/or cafeteria. While attending these events students will remain seated, pay attention, refrain from disturbing their neighbors, and obey instructions from the teacher. Applauding is the only acceptable mode of approval. Hooting, booing, whistling or loud screaming is not acceptable.

Restrooms

1. Go in and take care of your business.
2. You can be at a voice level 2.
3. Flush the toilet or urinal.
4. Wash your hands and make sure the trash goes into the trashcan.
5. Leave the restroom as soon as you are done.
6. While you can visit with your friends in the restroom you should keep your hands to yourself and not play around.

Report Cards

Report cards are available after the end of each quarter. With the PowerSchool App you can monitor grades at any time and the report cards will be in the app. Report cards will be emailed to the child's parent's/guardian's primary email address from PowerSchool.

Safety Drills

Fire, tornado, and lockdown drills are required in school for your safety. A loud alarm announces the fire drill. A siren over the speaker system announces the tornado drill. A verbal warning announces a lockdown. Routes and procedures are important to know and are posted with each teacher. Students are to listen carefully to instructions from teachers and take these drills very seriously.

School District and Sullivan Elementary Policy for Parent Involvement

The Ulysses School District is committed to the belief that all children can learn and acknowledges that parents share the school's commitment to the educational success of their children.

The Ulysses School District recognizes that a child's education is a responsibility shared by the school and family and agrees that to effectively educate all students, the schools and parents must work as knowledgeable partners.

Sullivan Elementary strives to promote spirit and pride in our school and community as well as promote a positive partnership between parents and educators. We look forward to seeing you at our Family Engagement and Fun Nights throughout the year!

School Hours-Regular Schedule

7:35 AM	Breakfast Served
8:05 AM	First Bell
8:15 AM	Tardy Bell –Classes Begin
11:30 AM	3rd grade Lunch
12:00 PM	4th grade Lunch
12:45 PM	5th grade Lunch
3:45 PM	Dismissal

School Hours-Late Start Schedule

7:35 AM	Breakfast Served
9:35 AM	First Bell
9:45 AM	Tardy Bell –Classes Begin
11:30 AM	3rd grade Lunch
12:00 PM	4th grade Lunch
12:45 PM	5th grade Lunch
3:45 PM	Dismissal

Students should arrive at school no earlier than 8:00 AM, except for those eating breakfast who should arrive no earlier than 7:30 AM Outside doors will not open until 7:30 AM. All students are required to leave the school premises at dismissal time and should report home before returning to use the playground.

School Parties

Birthday treats sent to school should be simple so as not to take more than 10 min. of valuable instructional time. (Example: candy bar, cookies, cupcakes, or other individually wrapped treats). Arrange a time with the teacher prior to bringing treats.

Suggested alternatives to treats:

Parents may donate a new book to the classroom or school library. Each donated book will be marked with a stamp stating, “This book was donated by…” and include the child’s name.

Parents may purchase special pencils or other classroom supplies and give one to each student in the class.

Student Messages

Messages for students will not be taken after 3:15 PM

Study

Students should always strive toward learning better study habits. Effort, neatness, and desire will be given consideration. Improvement and determination should be the goal of each student. Detention of students is sometimes necessary for a variety of reasons and should not be thought of as failure. Teachers make retention/ promotion recommendations to the principal based on the student's performance and demonstration of skills.

Telephone

A telephone is available in the office for students to use in an emergency. Students will not be allowed to call home for books or homework they have forgotten. Students may use the telephone only with a written pass from a teacher. Many telephone calls can be avoided with proper planning before coming to school.

Telephone messages to students in the classroom can become very disruptive for the teacher. Students need the security of knowing what they are to do when school ends before leaving home. Notes instead of telephone calls are just as effective for informing the teacher of changes in the student’s schedule. The school will do our best to get messages to students but we cannot make any guarantee of that.

Textbooks

Textbooks are rented to students in this school at a very nominal fee, which is due when students enroll. Students will be expected to pay for books that are lost or damaged beyond normal wear.

Toys and Treats

Toys and treats may be brought for special occasions. Please check with your child's teacher for what is allowed.

Traffic Safety

If you walk to school, be sure to cross streets at the crosswalks. Do not cross in the middle of the block and never step into the street from between parked cars. Walk on sidewalks, where available. Walk on the left side facing traffic where sidewalks are not available. Parents are asked to notice and carefully observe all traffic signs in their school area.

Visitors

All visitors must enter through the front door (East entrance on Sullivan street) so that they can first check in with the office. All other building doors will be locked during the school day for safety reasons.

Parents are encouraged to visit school, but it is best to contact the teacher and agree upon a satisfactory time for the visit. School age children will not be permitted to visit in classes unless they are accompanied by an adult, and with permission from the principal. Parents are encouraged to visit the classroom and eat lunch with their child.

Weapons Violation, Explosive Devices or Simulations

A student shall not possess, handle, or transmit any object that can reasonably be considered a weapon on the school grounds, in parking areas, or off school grounds at any school activity or event. This policy shall include any item being used as a weapon or destructive device or any facsimile of a weapon.

Discrimination against any student on the basis of race, color, national origin, sex, disability, or religion in the admission or access to, or treatment in the district's programs and activities is prohibited. Chad Krug, Assistant Superintendent, 356-3655 has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and The Americans with Disabilities Act of 1990. Any student who believes he or she has been discriminated against may file a complaint with the building principal or the compliance coordinator.

Any student complaint of discrimination shall be resolved under the district's discrimination complaint procedure.

ESCUELA PRIMARIA SULLIVAN

Personal apasionado proporcionando un ambiente positivo, un diálogo con altas expectativas .

2018-2019

Creencias básicas del personal:

Crear oportunidades para tener éxito y exigir que sean responsable por su exito .

Vamos a reconocer públicamente a los estudiantes que demuestren un comportamiento alineado con nuestras creencias fundamentales.También explícitamente enseñar a los estudiantes cómo ser consciente .

El personal sera responsable para comunicarse regularmente entre sí y mutuamente .

Escuchar con una mente abierta.

Cada persona se conducirá con respeto y profesionalismo mutuo del uno hacia otro.

Los maestros/as planificaran lecciones de interés y atracción, fijar y comunicar las altas expectativas , y proporcionar un entorno propicio para el aprendizaje.

Ausencia y tardanzas

Los niños/as no pueden aprender si no están en la escuela. La investigación muestra que hay una conexión directa entre la asistencia y el progreso académico. Cuanto más un estudiante asiste a la escuela es más exitoso en sus / estudios. Valorar la asistencia de su hijo o de su hija es valorar su educación. Si su hijo o hija está ausente, es importante comunicarse con el maestro/a para averiguar qué instrucción perdió su hijo/a. Las investigaciones muestran que los estudiantes que faltan a 10% del año escolar o más se retrasan más que sus compañeros académicamente y batallan para aprender a leer.

Los estudiantes que falten más del 10% del año escolar son considerados crónicamente ausentes y el Director puede requerir documentación adicional para excusar otras ausencias.

Llamar a la oficina de la escuela, (620) 356-1742, antes de las 9:00 a.m. cuando una ausencia es necesaria. Los padres serán contactados si un estudiante está ausente y la escuela no ha sido notificada. Siempre que sea posible, se deben hacer arreglos con el maestro/a antes de una ausencia con respecto a la recuperación de tareas. Si un estudiante pierde dos o más horas de la jornada escolar, esto se considerará una parte importante del día. Las clases comienzan puntualmente a las 8:15 A.M. ; cualquier estudiante que llegue después de ese tiempo debe pasar por los oficiales apropriados y obtener un pase de retraso. Las tardanzas excesivas serán referidos al director del edificio.

Las faltas repetidas sin una excusa válida serán reportados a las autoridades legales como absentismo escolar como lo requiere la ley. Cualquier estudiante que es inexcusablemente ausente de la escuela para la totalidad o una parte significativa de tres días consecutivos, cinco días en un semestre, o siete días en un año escolar es considerado ausente, y se hará un informe a la aplicación de la ley con respecto a este estado. A los efectos de esta políza, las ausencias justificadas incluyen :

1. Enfermedad personal y citas profesionales del estudiante ;
2. Enfermedad grave o muerte de un miembro de la familia ;
3. La muerte de los amigos ;
4. Emergencias de atención para Servicios del estudiante o la presencia en el hogar ;
5. Citas dentales o del Médico ;
6. Prácticas religiosas obligatorias ;
7. Los procedimientos judiciales ;
8. La participación en una actividad aprobada por el distrito o la escuela patrocinado ;
9. Las ausencias arregladas de antemano por los padres y aprobadas por el director ; y
10. Los estudiantes de personal en servicio activo tendrán ausencias justificadas adicionales a discreción del director para las visitas relativas a salir o despliegue.

Información personal

Es muy importante, para fines administrativos y de emergencia, que cada estudiante mantenga un registro de dirección y fecha al corriente en la oficina de la escuela . Por favor notifique a la escuela inmediatamente (620)356-1724 si usted tiene un cambio de dirección, número de teléfono o contactos de emergencia durante el año escolar. Aparte de los representantes legales, las únicas personas que figuran como contactos de emergencia pueden recoger a un estudiante temprano de la escuela.

Bicicletas

Las bicicletas deben ser estacionadas en los bastidores de bicicletas en el lado norte del edificio cuando llegue y dejado allí hasta que se vayan. Por Favor de no molestar otras bicicletas de los otros estudiantes. Las bicicletas no se pueden montar en las aceras o el patio de recreo, donde existe el peligro de encontrarse con otros estudiantes. No use su bicicleta en patio de recreo y obedezca las cruces peatonales marcados. Introduzca la calle con cuidado, asegurándose de seguir las normas de circulación adecuadas. Se les pedirá a los estudiantes que no son cuidados cuando andan en su bicicletas que no traigan sus bicicletas y las pueden dejar en casa. Las reglas de las bicicleta se aplican a los monopatines.

Acoso/ Bullying

Escuela de primaria Sullivan cree en proporcionar entornos físicamente y emocionalmente seguro para todos los estudiantes y el personal. Por favor, consulte con el Manual BOE 214 USD .

Autobus

1. Cuando los estudiantes salen de la escuela y utilizan el autobús por favor de ir a su lugar debido. Si usted utiliza el autobús no esperar mucho tiempo, así que llegar rápido a la parada de autobús.
2. Cuando el autobús se vaya de la parada de camiones ya no regresará a levantar a estudiantes, si se les pasa el camión el estudiante tendrá que ir a la oficina y llamarle a alguien que vengan por él/ella.
3. Si el estudiante va a coger el camión porfavor de estar esperando el autobús sentado en una de las líneas y permanecer allí hasta que el autobús llegue. No jugar en el patio o sentarse en los bancos al lado del edificio. Cuando el autobús llegue por usted porfavor dejar que los niños/as se bajan antes de montar y conseguir el autobús .
4. Si usted está esperando un hermano o hermana que monta el autobús de su escuela y se baja en nuestra escuela favor de esperar a tu hermano/a al lado del edificio. Si estás esperando tu trayecto entonces esperar a el lado del cerco donde los coches recogen a el estudiante.
5. Si está cruzando la calle tienes que ir a la esquina donde la persona se encuentra y está ayudando a cruzar a los peatones. La persona que se encuentra en la esquina ayuda a parar a los carros para que el estudiante cruze con cuidado.

Los estudiantes deben seguir las reglas del autobús y las instrucciones de los conductores de autobús en todo momento. Serio y continuo mal comportamiento en los autobuses escolares puede resultar en la eliminación de que el estudiante pueda montar el autobús. Cuando el día escolar llega a su fin a diario, los estudiantes que cojen el autobús deben de ir directamente a la zona de carga de los camiones en el lado sur del edificio. Buena conducta se espera mientras espera en línea para su trayecto del autobús. Los autobuses que salen no serán llamados de nuevo. Manténgase detrás de la línea de seguridad hasta que el autobús se detiene y la puerta está abierta.

Cafetería

1. Una vez que esté en su mesa permanecer sentados hasta que un adulto les de permiso para levantarse. Con la excepción de: vómitos, sangrado, etc.
2. Solo puede pasar a la barra de ensaladas una vez no puede devolverse y querer obtener ensalada. Así que asegúrese de pasar y ver qué es lo que hay en la barra de ensalada antes de caminar pasado.
3. Una vez que haya entrado en la cafetería no se puede devolver y salir de la línea de servicio para obtener la salsa de tomate, mostaza, etc. Asegúrese de verificar por esas cosas mientras estás en el mostrador de servicio .
4. No salir de la cafetería sin permiso del adulto EN SERVICIO !
5. Si usted tiene un miembro de la familia que van a venir a comer con el estudiante: no más de 2 amigos/as pueden unirse en donde el estudiante y usted va a comer.
6. Recoger su área en donde comes tu mismo! Asegúrese de que su área y pisos están limpios antes de levantar y vaciar su bandeja de comida.
7. Desayuno- si se va a comer porfavor de alinearse para desayunar en cuanto llegues a la escuela. No te sientes y esperes a tus amigos.
8. Los estudiantes escuchar cuidadosamente las instrucciones de las cocineras.
9. Los estudiantes visitarán tranquilamente en las mesas del almuerzo.
10. Los estudiantes usarán buenos modales en la mesa.
11. Los estudiantes vaciar las bandejas una vez que todos los estudiantes se han servido.
12. Los estudiantes limpiar su área de comer antes de vaciar las bandejas .
13. Los estudiantes apilar bandejas cuidadosamente.

leche adicional está disponible por un cargo adicional.

14. Los estudiantes con bolsas de almuerzo pueden comprar leche .
15. Los estudiantes que están siendo recogidos para el almuerzo firmarán cuando salgan del edificio de la escuela en la oficina y deben firmar en su regreso.
16. Los estudiantes serán considerados ausentes si no firman cuando regresen de su almuerzo.

Limpieza

Se les espera que los estudiantes se sientan orgullosos de ayudar y mantener todas las áreas limpias y en orden. El papel de desecho y otros residuos se colocarán en recipientes adecuados en los salones de clases, baños, o cualquier otra área. Los pisos deben mantenerse limpios y libres de basura, libros o otros artículos personales. Mostrar la ciudadanía y el orgullo de su escuela al mantener los escritorios, paredes y otras áreas de la escuela libre de marcas o otros daños. Camine sólo en las aceras y el pavimento durante el tiempo de lluvia. Zapatos son para estar

razonablemente limpios antes de entrar en el edificio de la escuela. Los estudiantes no se les permite traer marcadores permanentes a la escuela. Estos serán confiscados por el maestro/a.

Disciplina

La disciplina es esencial para un ambiente académico sano. La escuela Sullivan promueve la autodisciplina animando a los estudiantes a aprender a aceptar la responsabilidad de su comportamiento. También se espera que los estudiantes muestren respeto por su trabajo y acciones a los maestros/as, padres, otros adultos y compañeros de estudios.

No se permitirá ruidos fuertes, correr, u otras perturbaciones en los pasillos o en los baños. Malas palabras o falta de honestidad no serán toleradas en cualquier momento. Los casos graves determinados por los maestros serán referidos al director y entrarán en el SWIS, nuestro programa de disciplina. La acción correctiva se realizará cuando se producen violaciones de asegurar un ambiente de aprendizaje positivo para todos los estudiantes.

Cuchillos, armas de fuego, o cualquier otro tipo de armas no deben ser traídos a la escuela . Acoso sexual, discriminación racial, o de discapacidad e intimidación no serán permitidos en la escuela, o mientras estés en la propiedad escolar, y en eventos patrocinados por la escuela. Ver el protocolo de comportamiento al final.

Código de vestimenta

Estudiantes de Sullivan siempre deben vestirse con ropa que sea apropiada para el clima y un ambiente de escuela primaria. No se permitirá la vestimenta del estudiante extrema y el aseo interfiera con el proceso educativo del estudiante o de otros. La decisión final recaerá en el Director de la escuela. Voluminos chaquetas de invierno, sudaderas, y ropa con capuchas, se deben usar en la escuela pero no se puede usar en el salon de clases. Estos articulos deben colocarse en el casillero del estudiante al comienzo del dia y pueden usarse para el recrco, si es necesario. Además, las siguientes prendas de vestir No está permitido: anchos o caídos pantalones, camisas largas de gran tamaño, camisetas sin mangas, blusas de tubo y correas en forma de cuerda, la exposición de estómago, camisas de red sin una camiseta debajo, pantalones cortos, calzoncillos, pantalones de ciclista y faldas o falda pantalón muy corto. Ningún estudiante debe usar cualquier ropa, joyas, insignias, o cualquier otro elemento que identifica la pertenencia o apoyo de una pandilla, que muestra mensajes inmorales, o anuncia drogas, alcohol o tabaco.

Si un estudiante está en violación de este código de vestimenta, se le pedirá al estudiante que se ponga una camisa proporcionada por la oficina o tendrá que hablar con alguien para pedir ropa adecuada para usar en la escuela. Los zapatos de los estudiantes deben ser apropiados para las actividades de la escuela primaria. Zapato de tenis y otros zapatos de unión son los mejores para la educación física, el recreo, etc. Para mayor comodidad de los padres, un par de zapatos tenis se pueden enviar a la escuela con los útiles escolares. Los estudiantes deben tener siempre zapatos de tenis para la educación física. Esto ayudará a la seguridad del niño, así como la longevidad del piso del gimnasio.

Drogas, alcohol y tabaco

Cualquier estudiante que vende intencionalmente, distribuye, posee, usa o está bajo la influencia de drogas ilícitas, narcóticos, alcohol, tabaco, o cualquier facsímil de cigarrillos en la escuela, en o en la propiedad escolar (incluyendo en los autobuses escolares o de vehículos), o en la escuela o actividades patrocinadas, programas o eventos prohibidos en la escuela o en la propiedad (incluyendo los autobuses) estarán sujetos a la disciplina extrema hasta e incluyendo la suspensión y / o expulsión de la escuela . Tal conducta prohibida sobre o en la escuela o en actividades, programas o eventos patrocinados por la escuela será reportada al orden oficial y /o como sea requerido por la ley para posibles acciones legales .