

MINUTES OF MEETING
Ulysses Board of Education
Unified School District No. 214 - Grant County

The Board met in **Regular** Session **Monday, July 10, 2023 at 7:00 p.m.**

Members Present: Clay Scott
Ron Smith
Jamie Kratzer
Mike Meyer
Diana Nunez
Daron Cowan
Nichole Winner

Members Absent:

Others Present: Superintendent Corey Burton, Assistant Superintendent & Director of Student Learning Kevin Warner, Board Clerk Dawn Oakes
* Others - See List

Others Absent:

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1. **CALL TO ORDER:** The meeting was called to order by President Clay Scott at 7:00 p.m.
 2. **PLEDGE OF ALLEGIANCE**
 3. **ADOPTION OF AGENDA:** Daron Cowan made a motion to adopt the agenda. - Second by Diana Nunez- motion carried 7-0.
 4. **NON-ACTION PUBLIC FORUM:** None
 5. **CORRESPONDENCE:** President Clay Scott read to the Board of Education a thank you note from Stacey Gee.
 6. **CONSENT AGENDA:** Jamie Kratzer made a motion to approve the consent agenda as presented - Second by Diana Nunez- motion carried 7-0.
 - a. **Approval of Minutes:**
 - i. Regular Board of Education meeting - June 12, 2023
 - ii. Special Board of Education meeting - June 12, 2023
 - b. **Approval of Bills:**
 - i. Approved the transfer from the General Fund on an "as needed basis" to cover expenses attributed to the Food Service, Transportation,

Vocational Education, and Bilingual Special Funds, and to pay bills in the amount of **\$857,285.96**.

- c. **High Plains Education Cooperative Board Min (HPEC):** June 15, 2023
- d. **Designations:** *Please see attached*
 - i. Official District Newspaper: The Ulysses News
 - ii. Designation of Official Depository
 - a. Grant County Bank for all standing accounts
 - b. Investments of Proceeds to be determined by straight bid process between:
 - 1. Grant County Bank
 - 2. Bank of Ulysses
 - 3. First National
 - iii. Federal Program Representative: Corey Burton, Superintendent
 - iv. District A.H.E.R.A. (Asbestos) Coordinator: Sam Hayden, Director of Facilities
 - v. District KPERS Representative: Stacy Figgins, Business Manager
 - vi. District Attendance Officer pursuant to K.S.A. 72-1113: Building Principals
 - vii. Compliance Coordinator for Federal Anti-Discrimination Law including Title VI, Title VII, Title IX, ADA, and Section 504: Corey Burton Superintendent
- e. **Appointments:** *Please see attached*
 - i. Board Clerk:
 - a. Dawn Oakes
 - b. Alternate: Kevin Warner
 - ii. Treasurer: Stacy Figgins, Business Manager
 - iii. Board Attorney: Paul Kitzke, Hugoton
 - iv. Auditor: Dirks, Anthony and Duncan, LLC
 - v. Board Representative & Two Alternates to High Plains Educational Cooperative:
 - a. Board Representative: Diana Nunez
 - b. Alternate #1: Daron Cowan
 - c. Alternate #2: Ron Smith
 - vi. District Benefits Committee
 - a. Board Representative: Daron Cowan
 - b. Administrator: Corey Burton, Superintendent
 - c. Teacher (GCTA Member): Kim Sandoval
 - d. Teacher (non GCTA - jointly appointed by GCTA & Board): Jennifer Burns
 - e. Non-Certified: Stacy Figgins
 - vii. Food Service Representative: Shandra Meile, Director of Child Nutrition
 - viii. Hearing Officer for Free & Reduced Meal Application Appeals: Corey Burton, Superintendent
 - ix. Freedom of Information Officer: Corey Burton, Superintendent
 - x. KASB Governmental Relations Network (GRN) Designee: Mike Meyer

xi. KASB Delegate Designee: Mike Meyer

f. **Adoptations:** **Please see attached**

- i. Adopt 1116-hour calendar for 2023-2024 school year
- ii. Adopt Board of Education Meeting dates, times, and place for Regular Board Meetings for 2023-2024 School year
- iii. Approve participation in the USDA School Nutrition Program for the 2023/2024 school year
- iv. Permission to destroy records prior to 2017-2018 school year
- v. Adopt Annual Waiver of requirements for Generally Accepted Accounting Procedures (GAAP) for FY 2024
- vi. Request from GCTA for 15 days of GCTA Business Leave
- vii. Establish mileage reimbursement rate for 2023-2024
- viii. Establish School breakfast, lunch, and extra milk prices for 2023-2024
- ix. Establish Student fees for 2023-2024
- x. Unencumbered cash balances

7. **REPORTS:**

- a. **Community Day Care** - Mrs. Raines shared the work she has done up to this point in establishing a daycare facility within Hickok Elementary School. Jamie Kratizer made a motion to approve the exploratory stipend budget of \$5000 for salary and expenses for USD 214 Daycare.- Second by Mike Meyer- Motion carried 7-0.
- b. **Superintendent Report:** Superintendent Corey Burton gave a verbal report to the Board of Education about upcoming events in the district. Superintendent Corey Burton presented to the Board of Education a Resolution to Extend Term of Board Officers. Jamie Kratizer made a motion to approve the resolution to establish election of school board officers resolution. Second by Diana Nunez - Motion carried 7-0.

8. **NEW BUSINESS:** None

9. **OLD BUSINESS:**

- a. **USD 214 School Bond:** Superintendent Corey Burton gave an update on the school bond.

10. **Action Items:**

- a. **Transportation Handbook:** Mr. Burton will share the updated transportation handbook. Daron Cowan made the motion to accept the updated transportation handbook with corrections. Second by Jamie Kratizer - motion carried 7-0.
- b. **Property and Liability Insurance:** The insurance quote from Grant County Insurance Agency (EMC) is attached. The 2023-2024 premium is \$224,173.00. Jamie Kratizer made the motion to accept the insurance quote from Grant County Insurance Agency (EMC) for the 2023-2024 premium of \$224,173.00. Second by Diana Nunez - motion carried 7-0.

- c. **Workers Compensation Insurance:** The insurance quote from AsuredPartners is attached. The 2023-2024 premium is \$62,675.00. Jamie Kratizer made the motion to accept the insurance quote from Asured Partners for the 2023-2024 premium of \$62,675.00. Second by Diana Nunez- motion carried 7-0.
- d. **Disposal:** Jamie Kratizer made the motion to dispose of the monitors. Second by Diana Nunez - motion carried 7-0.
- e. **Board Policy Changes (2nd reading):** Daron Cowan made the motion to accept the policy changes from KASB. Second by Nichole Winner- motion carried 7-0.

11. **EXECUTIVE SESSION:**

- a. At 7:59 p.m. President Clay Scott made a motion to go into executive session for 5 minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of the individual(s) to be discussed pursuant to the exemption for personnel matters under KOMA and the open board meeting will resume in the boardroom at 8:04 p.m. - Second by Daron Cowan- motion carried 7-0. Superintendent Corey Burton and Kevin Warner were invited into the executive session. The Board of Education returned to regular session at 8:04 p.m.

12. **PERSONNEL:**

- a. **Resignations:** Daron Cowan made the motion to accept the resignation of Aubree Bohl (UHS Assistant Volleyball Coach) - Second by Nichole Winner- Motion carried 7-0.
- b. **Contracts:** Jamie Kratizer made the motion to accept the contracts of Reile Meile (UHS Asst. Volleyball), Nathan Bucholz (UHS Head Softball), Charles Dirks (UHS Asst Sofftball), Brooke Perez (USD 214 School Nurse) and Perla Carrasco (Sullivan Elementary School Secretary) - Second by Diana Nunez- motion carried 7-0.

13. **NEGOTIATIONS:**

- a. At 8:06 p.m. President Clay Scott made a motion to go into executive session for 10 minutes to discuss for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency to protect the district's right to the confidentiality of its negotiating position and the public interest and that the Board of Education under KOMA and the open board meeting will resume in the boardroom at 8:16 p.m. - Second by Daron Cowan- motion carried 7-0. Superintendent Corey Burton and Kevin Warner were invited into the executive session. The Board of Education returned to regular session at 8:16 p.m.
- b. At 8:17 p.m. Daron Cowan made a motion to go into executive session for 5 minutes to discuss for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency to protect the district's right to the confidentiality of its negotiating position and the

public interest and that the Board of Education under KOMA and the open board meeting will resume in the boardroom at 8:22 p.m. - Diana Nunez- motion carried 7-0. Superintendent Corey Burton and Kevin Warner were invited into the executive session. The Board of Education returned to regular session at 8:22 p.m.

c. At 8:25 p.m. Daron Cowan made a motion to go into executive session for 15 minutes to discuss for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency to protect the district’s right to the confidentiality of its negotiating position and the public interest and that the Board of Education under KOMA and the open board meeting will resume in the boardroom at 8:40 p.m. - Second by Diana Nunez- motion carried 7-0. Superintendent Corey Burton and Kevin Warner were invited into the executive session. The Board of Education returned to regular session at 8:40 p.m.

d. At 8:44 p.m. President Clay Scott made a motion to go into executive session for 5 minutes to discuss for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency to protect the district’s right to the confidentiality of its negotiating position and the public interest and that the Board of Education under KOMA and the open board meeting will resume in the boardroom at 8:49 p.m. - Second by Diana Nunez- motion carried 7-0. Superintendent Corey Burton and Kevin Warner were invited into the executive session. The Board of Education returned to regular session at 8:49 p.m.

14. **OTHER:**

15. **ADJOURNMENT:**

a. At 9:00 p.m. Ron Smith made a motion to adjourn - Second by Daron Cowan - motion carried 7-0.

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President Clay Scott	Vice-President Ron Smith
Board Member Diana Nunez	Board Member Daron Cowan
Board Member Mike Meyer	Board Member Nichole Winner

Board Member Jamie Kratzer

Board Clerk Dawn Oakes

Board Clerk: Dawn Oakes

Recorded by: Dawn Oakes

*Attachments